

CHECK LIST FOR BUILDING PERMISSION APPLICATION

S.No.	DETAILS OF DOCUMENTS TO BE SUBMITTED ON-LINE
1	BUILDING PLANS IN THE FORM OF PreDCR LAYERS
	a. Location Plan (Topographical Plan) (scale 1:2000)
	b. Contour Plan (in case of undulating terrain)
	c. Site Plan (scale 1:200)
	d. Detailed Drawings of each floor (scale 1:100)
	e. Detailed Drawings of Parking Floors (scale 1:100)
	f. Terrace Plan (scale 1:100)
	g. Building Elevations (scale 1:100)
	h. Cross Sections (scale 1:100)
	i. Longitudinal Sections (scale 1:100)
	j. Plan showing rainwater harvesting pits (scale 1:100) (as per G.O Ms. No.350 M.A dt.9.6.2000)
	k. Mortgage Plan (scale 1:100)
2	Licence copy of Architect renewed by COA (or) Licence copy of the Town Planner / Engineer / Surveyor issued by ULB
3	Licence copy of the Structural Engineer issued by ULB
4	Ownership documents – Sale agreement/Sale deed/ Lease agreement / lease deed
5	Link documents if any
6	Previous Sanctioned Plan Copy (if the existing building in the site was sanctioned previously)
7	Up to date Property Tax Receipt, if applicable
8	Soil Testing Report (For above 10mt height building)
9	Structural Drawings / Analysis (For above 10mt height building)
10	Structural Stability Certificate issued by Licensed Structural Engineer(For above 10mt height bldg)
11	COMBINED AFFIDAVIT ON THE RS.100/- NON JUDICIAL STAMP PAPER – NOTARISED
12	<p><u>NOCs required for Building Plan Approval</u></p> <ul style="list-style-type: none"> ➤ NOC is required from the Airport Authority of India for High Rise Buildings falling in grids requiring mandatory clearance as per CCZM(permissible heights shown in CCZM) ➤ NOC from Telengana State Disasters Response & Fire Services Department is required for all High Rise Buildings(above 18mtrs height) and for 15m above of public educational buildings which is to be applied simultaneously under TSiPASS to the concerned department , if not obtained already. ➤ Prior Environmental Clearance required from the State Environmental Impact Assessment Authority (SEIAA), Ministry of Forests GOI, if the built up area space is >20,000Sqm and < 1,50,000 sq.mts and above and township development projects in 50 acres and above>1,50,000Sq.m which is to be applied simultaneously under TSiPASS to the concerned department , if not obtained already. ➤ NOC is required from irrigation dept (if the plot is abutting to canal/channel/river bund/Nala etc., ➤ NOC required from ASI for heritage monument. NOC required from heritage conservation Committee for heritage precincts
13	Comprehensive Insurance Policy for 3 years & Mortgage deed (at the time of Payment of Building Permit fee)
14	Proof Check Of Structural Designs by 3 rd Party i.e University Engg college consultancy service/ IIT or any other reputed organisation for high rise building
15	Environmental Clearance from Competent Authority as per EIA notification 2006 if requires (> 20,000 Sq.m built up area)
16	Extension Of Time for implementation of industry, if date of application is more than 18 months from pcession date