

REVISED TIME SCHEDULE FOR SANCTION OF NEW WATER CONNECTION

SI.No	PARTICULARS	ACTION BY	PROCESS	TIME SCHEDULE	PROCESS TIME
I	Application Capturing along with process fee payment in Online	Applicant	NA	NA	
II	Acknowledgement Generation	NA	email will be sent to the applicant, cc to Zonal Manager and IALA Commissioner/ EO	NA	
III	a. Feasibility study and intimation to the Applicant	IALA Commissioner / EO	If Not feasible - Rejection letter (please refer procedure for water connection)	7 days	7
	b. Documents scrutiny	IALA Commissioner / EO	If not complied - shortfall letter to be generated If both feasibility & documents submission are complied then generate demand letter (please refer procedure for water connection)	3 days	3
IV	Shortfall document submission	Applicant	If shortfall document not submitted within 10 days application will be cancelled automatically Applicant has to apply afresh with all requisite documents If shortfall submitted than issue demand letter	10 days	
V	Connection Charges Payment	Applicant	Online Payment	30 days	
VI	Proceeding Generation	IALA Commissioner/EO	Within 4 days of receiving payment	4 days	4
VII	Conclusion of Agreement	Applicant IALA Commissioner/EO	Generate consumer no and sign agreement	7 days	
					14

* Time lines for sanction of water connection is 14 days


 Vice Chairman & Managing Director